

**Proceedings of the 32<sup>nd</sup> meeting of Board of Management of Punjab Land Records Society held on 7<sup>th</sup> of November, 2013 at 11:00 AM under the Chairmanship of Sh. N.S. Kang, IAS, Financial Commissioner, Revenue-cum-Vice Chairman, PLRS, at Chandigarh.**

The following were present:

1. Sh. Venkat Ratnam, IAS,  
Commissioner, Jalandhar Division, Jalandhar
2. Sh. Sarvjit Singh, IAS  
Secretary Revenue to Govt. of Punjab.
3. Sh. Ajit Singh Pannu, IAS  
Commissioner, Patiala Division, Patiala.
4. Sh. D.D. Ternach, IAS,  
DLR-cum-Member Secretary, PLRS, Jalandhar
5. Smt. Shruti Singh, IAS,  
Special Secretary, Finance to Govt. of Punjab
6. Sh. S.S. Khara PCS  
Special Secretary, Revenue, to Govt. of Punjab
7. Sh. Rajiv Prashar, PCS  
Additional Deputy Commissioner, Bathinda
8. Sh. Mukesh Kumar, DRO Ludhiana
9. Sh. Paraveen Garg, Representative from DoIT.

**Agenda Item No. 32.1**

**Confirmation of proceedings of 31<sup>st</sup> meeting of Board of Management, PLRS.**

***Resolution 32.1***

The proceedings of 31<sup>st</sup> meeting of the Board of Management were circulated vide No. PLRS/BOM-III/2804-09 dated 15.07.2013. No objection has been received from any member of the Board of Management. The proceedings of the 31<sup>st</sup> meeting of the BOM were confirmed.

**Agenda Item No. 32.2**

**'Action Taken Report' on the 31<sup>st</sup> meeting of Board of Management held on 09.07.2013**

***Resolution 32.2***

The action taken report was noted.

**Agenda Item No. 32.3**

**Payment of Rs. 23.12 Lac for RoD work done in Ludhiana.**

***Resolution 32.3***

The Agenda Item was approved.

**Agenda Item No. 32.4**

**Requirement of additional funds for construction of Boundary Wall of New Sub-Tehsil Building, Mandi Gobindgarh.**

***Resolution 32.4***

The Agenda Item was approved.

**Agenda Item No. 32.5**

**Ninth Annual Audited Report for the Punjab Land Records Society for the year 2012-13.**

***Resolution 32.5***

Pending certain queries as to the annexures appended to Balance Sheet, the approval was deferred till next meeting of BOM with the directions that proper agenda item with all the annexures be circulated to all the members.

**Agenda Item No.32.6**

**Regularization of the Employees of the PLRS**

***Resolution 32.6***

Members were apprised that the PLRS came into existence in 2004 and various IT as well as non-IT posts were filled for the implementation of Project of Computerization of Land Records and Registration of Documents Project. However, there were no comprehensive Rules and Regulations for regulating the services of the employees working in the Society. The employees working on Contract/Job work basis have been agitating with the authorities demanding regularization of their services and framing of appropriate Service Rules. The Society over a period of time evolved into a valued conglomerate with highly technically qualified personnel at the core.

It was further brought out that PLRS has been declared as Project Management Unit (PMU) for implementing NLRMP scheme with a view to bring about the concept of conclusive titling with respect to Land/Properties.

In order to retain this highly trained and experienced staff and to end ad-hocism, the Service Rules as well as Promotion Policy and organizational

restructuring plan was prepared and circulated to all the Deputy Commissioners on the directions of Learned Financial Commissioner, Revenue, Punjab for their comments. The comments thereto received from the Deputy Commissioners Ludhiana, SAS Nagar, SBS Nagar, Hoshiarpur, Tarn Taran, Fatehgarh Sahib, Gurdaspur, Patiala, Ferozepur, Barnala, Mukatsar were brought to the notice of the BoM.

After in-depth deliberations, the regularization process and procedure was approved with the stipulation that requisite orders will be issued to the eligible employees after scanning of record, eligibility conditions, production of medical certificate and verification of antecedents. Inadvertent clerical mistakes with respect to missing of any post (s)/educational qualifications etc. are subject to correction /amendment.

### **Agenda Item No. 32.7**

#### **PLRS Employees Service Rule, 2013.**

#### **Resolution 32.7**

After detailed discussion, the Agenda Item was approved with following amendments:-

- i) An enabling provision need to be made in the Rules for further delegation of the powers vested in various authorities.
- ii) PLRS must be vested with the powers to terminate the services of an employee after three months' notice or upon payment of three months' salary in lieu thereof, after the consideration and approval of the BoM on the ground that the continuance of the employee will be prejudicial to the interest of PLRS.

Above will be made part of Rule 6.3 "Termination of Services". Also Rule 6.3 "Termination of Services" required to be placed as a separate chapter independent of chapter 6 "Punishment and Appeals". Hence, Rule 6.4 "Punishing and Appellate Authorities" of chapter 6 shall be read as 6.3 "Punishing and Appellate Authorities".

- iii) Provision of accumulation of earned leave with encashment be limited to 180 days.
- iv) The entitlement of foreign leave should be restricted to once in three years.
- v) Under the chapter 3 "Pay and Allowances" a provision should be inserted that an employee on new appointment and while on probation for three years will be given only initial consolidated pay as fixed by the BoM.

**Agenda Item No. 32.8**

**Restructuring of PLRS set up**

***Resolution 32.8***

The Agenda Item was approved.

**Supplementary Items**

**Release of payment to the Consultants namely; KPMG and PricewaterhouseCoopers Pvt. Ltd. For the Project of Assessment /Survey of the sale deeds registered during the year 2012-13 at Sub-Registrar offices and M/s E&Y for Consultancy Services for the Project of comprehensive integrated computerization of Land Records in the State of Punjab.**

***Resolution 32.9***

The Supplementary Agenda Item was taken up with due permission of the Chair. Appreciating the need and importance of the twin Projects and after due consideration, it was resolved to grant approval for payment with respect to both the Projects (for full Projects ) and to authorize prompt payments by PLRS from out of its overall budget as and when sanction for the purpose is received from the Government.

The meeting ended with a vote of thanks to the Chair.

Financial Commissioner (Revenue)  
-cum-Vice Chairman  
Punjab Land Records Society